

Campus Child Care Cooperative of Guelph:
Parent body Annual Meeting Minutes
January 25, 2022

Meeting Commenced at 7:05PM

1. Melissa, Chair of board welcomed the parents to the virtual parent meeting

Board Business

2. Approval of Chairperson for January 25, 2022, Parent Meeting

Motion: To approve Melissa Belzer as chairperson of parent meeting

Moved by: Emily Brouwer

Seconded by: Siavash Vahidi

Motion Carried

3. Approval of January 25, 2022, Parent Meeting agenda

Motion: To approve January 25, 2022, agenda

Moved by: Nick Rose

Seconded by: Mark Carson

Motion Carried

4. Approval of Minutes from September 21, 2021 Annual General Parent Meeting minutes

Motion: To approve minutes of September 21, Annual General Parent Meeting minutes

Moved by: Emily Brouwer

Seconded by: Nick Rose

Motion Carried

5. Overview of CCCCCG structure

Melissa outlined the purpose of a cooperative and the CCCCCG structure.

There are a few vacancies on the board – let Dori or Melissa know if interested.

- Vice Chair
- Policy and Procedure
- Maintenance
- Member at large

Executive Director's Update

6. Finance Update

Funding provided through County of Wellington

- \$16,000 for Play-Based funding
- \$13,000 for Repairs and Maintenance funding

7. Centre Fees

Board is recommending a 1.5% fee increase starting April 1, 2022. Factors leading to this increase are due to the continuance of COVID requirements. There has been no further communication on additional funding for COVID expenses.

Approval of a 1.5% Fee Increase for Fiscal year beginning April 1, 2022

Motion: To approve increase in parent fees by 1.5% on April 1, 2022

Moved by: Alex Leveille

Seconded by: Alex King

Motion Carried

8. Year to Date finances

Tracking with a deficit of \$45,000 due largely to COVID requirements/expenses
Contingency fund – recommended to have 6 months allowable reserve which for us is \$769,000. CCCCCG currently has surplus so will be utilizing it to help offset the deficit

Centre Updates

9. COVID updates

Entry into the building (for parents) is now permitted, but still need to follow proper safety protocols. Dori outlined these required protocols

Screening tool has been updated and Dori is asking that if you do get the red X that you scroll to the very bottom and read through the next steps, as they are different depending on your answers in the screening.

The centre has received the N95 masks for staff. They are not recommended for use outside to not compromise the effectiveness of the masks

Masks are not recommended for children under 2 years of age, but if you wish to have your child wear a mask, talk to the teachers and Dori

Rapid antigens tests have been received – 2 per teachers and families. These are only to be used if symptomatic, and you are not required to share the results

10. Parent Survey summary

Very similar parent survey from 2020, with only 7 questions. Increase in participation this year with 33 parents responding. Overall, results were very positive

97% satisfied: Pandemic response; How Dori oversees the Centre operations; and with CCCCCG overall.

69% satisfied with pick-up and drop-off

94% satisfied with overall communication efforts

79% satisfied with communication for your child

11. Enrollment update

All programs are full except one full time spot in Preschool

Next Parent meeting will be scheduled for September 2022

12. Meeting adjourned at 7:46PM

Motion: To adjourn the January 25, 2022, Parent meeting

Moved by: Nick Rose

Seconded by: Amber Van De Peer

Motion Carried